

### **Classroom Managed Behavior Referral**

- Behaviors on the form are defined based on the District Discipline Matrix and fall within the guidelines of “classroom managed” behaviors
- Any behaviors that exceed the definition by intensity or are egregious in any way are not applicable to this form
- The form is used at the discretion of the classroom teacher until he or she has completed 3 interventions with the student for either a habitual single behavior or several different types of behavior
- The form is given to administration for review and follow up

### **Office Managed Behavior Referral**

- Behaviors on the form are defined based on the District Discipline Matrix and fall within the guidelines of “office managed” behaviors
- These referrals do not require previous intervention due to the egregious nature of behaviors as defined, however, if previous interventions have been implemented please provide that information in the notes section
- These forms are to either come with the student directly to the office or if time does not permit may be sent up with another student in an envelop or folder within 30 minutes of the incident

Woodland Joint Unified School District— Whitehead Elementary PBIS Matrix for Individual Students

Adult Strategies for a Positive Culture—Build relationships, Teach expectations, Reinforce positive behaviors (4:1), Problem solve, Elicit parent support, Have patience, Be Professional

- Teacher Managed**
- Calling out
  - Inappropriate language
  - Dress Code
  - Horseplay
  - Non-compliance
  - Off-task
  - Side talking
  - Rude/Disrespect/Tone
  - Lying/Tattling/Teasing
  - Minor property destruction
  - Stealing (item given back)
  - Verbal conflict/arguing

Who should manage the behavior?

- Office Managed**
- Aggressive Behavior
  - Bullying
  - Fighting
  - Harassment
  - Stealing (items not returned)
  - Major property destruction
  - Drugs/Alcohol/Weapons
  - Repeated teacher managed behaviors

Is the student in Special Ed.?

**Yes**  
Contact case manager

**No**  
Administrator follows up with student and staff. Administrator determines consequence and follows up as needed (parent, staff, student, intervention team). Incident is entered into Aeries etc.

- Universal Interventions for all students**
1. A private, positive conference with student.
  2. Re-state expectations in a short and positive manner.
  3. A short, non-contingent, in classroom time-away.
  4. Buddy Classroom: student reflects in another classroom and is allowed extended time away.
  5. Refer to BEST practices responses to student behavior at your site.

Did the behavior resolve?

Yes No

Have there been similar low level reports/referrals before?

- No**
- 1) Have a conversation with the student
  - 2) Conference with the parents
  - 3) Provide the student with reinforcement for positive behaviors.

**Yes**  
If the teacher has dealt with 3 or more low level referrals at the classroom level, then the 4th incident shall be referred to the office.

PBIS team referral

- Set a contract**  
Alter the environment  
Home Note  
One on one counseling/  
Group counseling  
Mentor from DMS  
Thursday School